

MINUTES - SOUTH CHILDREN'S SERVICES LEADERSHIP TEAM

Meeting held 12th May 2010 (@ The Belle Isle Centre)

Present:

Shaid Mahmood	Locality Working Pathfinder – LCC, South East Area Management
Louise Megson	Cluster Chair – J.E.S.S
Anne-Marie Holdsworth	Head Teacher & Cluster Chair – Middleton
Bernadette Young	(CHAIR) Head Teacher – Royds Specialist Language College
Dave Bache	Project Director – South Area Management Board
Satbinder Soor	Youth Service Senior Youth Officer
Josh MacDonald	South Leeds Youth Hub
Doreen Escolme	NHS Leeds
Mary Owen	Confederation Manager - South
Lesley Schofield	Youth Offending Service
Cathy Gurney	Integrated Services Leader
Tom O'Donovan	Area Management Officer – South East
Dennis Fisher	Governors Representative - South
Jeanette Morris Boam	VCFS – Leeds Voice

In Attendance:

Martyn Stenton	DCSU – Project Lead – CTA Review
Jancis Andrew	Head of Service – Attendance Strategy Team
William Newham	DCSU – Support

Apologies:

Maura Laverty	Head Teacher and Cluster Chair – Upper Beeston and Cottingley
Pat McGeever	VCFS – South Leeds Health & Cluster Chair – LS10XS
Gill Austerfield	Head Teacher and Cluster Chair – Morley
Jim Reid	Head Teacher & Cluster Chair – Ardsley and Tingley
Maria Townsend	Head Teacher & Cluster Chair – Rothwell
Karen Stanford	Integrated Services Leader
Barbara Temple	Extended Services Adviser – South
Christine Street	Job Centre Plus
Liz Snelling	Head Teacher
Sue Morgan	Education Leeds – Integrated Children's Services
Sally Blunt	Joseph Priestley College
Keith Lander	Deputy Area Manager
Munaf Patel	Signpost – Project Coordinator
Pauline Ward	Head Teacher
Cllr Bob Gettings	Children's Champion – Outer South Area Committee
Chris Halsall	Education Leeds – School Improvement
Simon Costigan	Aire Valley Homes Leeds – Housing
Cllr Angella Gabriel	Children's Champion – Inner South Area Committee
Jeanette Scott	CYPSC – Service Delivery Manager
Louise Drury	VCFS – South Leeds Health For All
Deborah Kenny	Education Leeds (SIA/SIP)
Everton Wattley	Community Sports Officer – South
Diane Drury	CYPSC – Service Delivery Manager – South
Beverley Carter	NHS - CAMHS
Rosaline Morley	Integrated Processes Coordinator – South
Johnathan White	Head Teacher

1 Welcome apologies and introductions.

- 1.1 Shaid Mahmood welcomed colleagues to the meeting and introductions were made.

2 Minutes of the last meeting and matters arising.

- 2.1 The minutes were agreed as an accurate record of the meeting. Minor amendments were made to the attendance and apologies section.
- 2.2 **Re: Attendance:** Shaid Mahmood introduced Jancis Andrew (Head of Service – Attendance Strategy Team) who updated the Leadership Team that a piece of work is underway to collate data on persistent absence both city-wide and at an area level to determine the deployment of attendance officers.
- It was agreed that Jancis will work with Shaid Mahmood to pull together a small working group to negotiate how officers will be distributed in the South and report back to the next meeting. **Action: SM/JA**
- 2.3 **Re: Police Representation:** Shaid Mahmood updated that as part of the new pathfinder there will be a review of police representation and partnership activity arrangements.
- 2.4 **Re: Review of Children's Services:** Shaid Mahmood updated that Eleanor Brazil will be invited to attend the next meeting providing an opportunity for discussion with the Interim DCS around improvements to date within Children's Services and progress with the Children's Services Review.
- 2.5 **Re: ISLs:** Cathryn Gurney updated that Louise Snowden has been appointed as the Morley ISL.
- 2.6 **Re: HOCCS:** Shaid Mahmood commented that Amanda Ashe is the new Head of Children's Centre Services for the South. Amanda has moved from the same position in the NE following the appointment of Cathryn Gurney to ISL.
- 2.7 **Re: Cluster Business Plans:** Shaid Commented that in his capacity as the chair of the Extended Services Partnership Board he has noticed a significant increase in the quality of the business plans in the South and city-wide. All South plans have been approved subject to minor amendments. As we may be in the last 18 month of funding coming from Extended Services Partnership Board cluster business plans will need to have a contingency for the redundancy of cluster staff built in.
- 2.8 **Re: New DCS:** Martyn Stenton updated that the advert for the new Director of Children's Services has now been published and we expect to have a new DCS in post by September / October 2010. In addition, advert is out for a new Independent Chair of the LSCB.

3 Progress on the revised Children's Trust Arrangements

- 3.1** Martyn Stenton delivered a brief presentation in which he covered the key messages from the new Leeds Children's Trust Board (CTB). Full report circulated with agenda and papers.
- 3.2** A number of members of the Leadership Team reiterated that they thought it was essential to have at least one representative from the leadership teams on the new Children's Trust Board to represent the voice of the Leadership Teams
- 3.3** Cathy Gurney requested further information re: Integrated Locality Working.
- 3.4** Martyn called for Leadership's Team's feedback on communication. Dave Bache commented that there needs to be more effective communication with Head Teachers possibly through Secondary Heads Forum. Bernadette Young stated that it was essential that communications reached Primary Heads that were not as well engaged with the changes proposed. Martyn Stenton agreed to consider how best to communicate with Head Teachers in the south.
- 3.5** Cathryn Gurney commented that as part of the development of the supporting partnership arrangements of the Children's Trust Board where this partnership sits within the city needs to be clearly defined. Martyn commented that work will look into key locality partnership arrangements over the year.
- 3.6** A number of members of the Leadership Team raised concerns around the implications in terms of Children's Services in schools following the change in government and the likelihood of more schools becoming academies with successful schools being able to federate and take over seemingly underachieving schools. It was agreed that a wider discussion is needed within the Leadership Team as it is likely that the changes will test partnership working. Shaid Mahmood commented that the David Young Community Academy in the East and the South Leeds Academy has good connections with the Local Authority.
- 3.7** Martyn Stenton agreed to come back to the next meeting of the Leadership team to provide a further update on development of the Children's Trust Arrangements.

4 Preventing NEET Project

- 4.1** Louise Megson updated that she will be attending as the J.E.S.S cluster chair in the future and Jeannette Morris-Boam from Leeds Voice will be attending as the VCFS representative on the South Leadership Team.
- 4.2** Louise Megson circulated a report on the Preventing NEET before 16 project and delivered an update on what has happened so far. The project was set up following the identification of the need to develop a more coordinated approach to preventative NEET work in South Leeds. Summary of activity / progress in 2010:

January 2010 - The first cohort of children (66) started in their after school clubs at the Hamara HLC, The Works Skatepark and The Hunslet Club. Providers initially met with the children and families to establish a positive relationship. Transport from the school to the venue and then back to home addresses was provided for each child.

April 2010 - The clubs finished and reports received. Initial responses from schools and providers demonstrated that in some way each child's aspirations, self confidence, behavior or attendance has improved. The first Activity Fund briefing document was sent to potential providers.

May 2010 - Showcase Event at the Works Skate-park – providers and schools came together in a celebration event. Examples of good practice and success stories were shared. Two pupils from Ingram Road attended and gave their feedback. Short listing of the first brief takes place on 12th May, nine applications have been received.

Summer 2010 - The initial brief will provide further opportunities for the children from May-August 2010 to attend out of school activities. Additional briefs will be released in July 2010 to cover September 2010 – August 2010.

- 4.3 Louise also commented that it will be key to have tracking of how funding is spent and outcomes that have been affected. The project is very inclusive and can incorporate families moving about.
- 4.4 Shaid Mahmood commented that it is important to extend the learning of this piece of work to other parts of the South. If NEET is an area of focus then we should be looking to target resources accordingly. Cross working between clusters is essential in the roll out such programmes. Dave Bache commented he is planning with ISLs a meeting in Rothwell to coordinate activity around the NEET agenda.

5 Items for update

- 5.1 **Children Leeds Panels:** No panel held since last meeting - no further update. Munaf Patel to provide an update at the next meeting.
- 5.2 **Area Inclusion Partnership:** Dave Bache delivered an update in which he presented an overview of where the funding for the wedges comes from paying particular attention to the South.

It was agreed that Dave will come back to the next meeting of the Leadership Team with a detailed breakdown of services available in the South. **Action: Dave Bache**

- 5.3 **South KS3/KS4 Pilot:** Bernadette Young – progress has been slow due to issues of governance of the PRU. Dave Bache - there has been a long lead up to this which has left CYP at risk. We have been trying to do something different as the PRU is not currently delivering outcomes. Bernadette Young commented that the proposals will go to Schools Forum on the 13th May and the next step in resource discussions is key.

Dave Bache commented that there may be an opportunity to use the South Leeds Youth Hub in co-locating such services. Shaid Mahmood commented

that a paper that went to Vulnerable Groups Commissioning Partnership has provided centre with clarity where we are going in commissioning sense. Shaid added that he will be meeting with Satbinder Soor to work together on identifying revenue streams for the South Leeds Youth Hub.

It was agreed that developments and opportunities at the South Leeds Hub will be added as an agenda item for the next meeting (Josh MacDonald).

5.4 Post 14 Confederation: Mary Owen delivered a brief update

- Following the last Confederation meeting big steps have been made towards reducing not knowns in the South. We have been able to dramatically reduce the numbers of not knowns by better use of information from schools and by talking to pupils who have.
- On 5 Fridays this summer there will be a Prospects PA and Igen PA available on a stand at the White Rose Centre. The support is specifically for learners in the south but is open to CYP from other areas also. (Fri 25th June – Fri 23rd July).

5.5 Integrated Services Leaders: Update from Cathryn Gurney

- May 2010 City Wide Integrated Processes Update.
- The Integrated Response Groups (IRGs) will no longer be meeting as the screening team at the contact centre is working effectively and the need for such meetings is no longer there. The IRGs were an interim solution set up following the inspection. They will however remain as a virtual team.
- So far the South Intervention Panel has only met once to discuss one child. It has become clear that the current remit of the Intervention Panels is not appropriate and the scope of the meetings needs to be considered as local integrated teams begin to develop. Review work including ISLs from across the city and the Children Leeds and Intervention Panel Team is underway.
- Cathryn updated that she and Rosaleen Morley have started running CAF refresher sessions in the South. By the end of term the aim is to have all those CAF trained in the South to have been on the refresher course.

5.6 Extended Services Update: Barbara Temple was unable to attend the meeting. Barbara to provide an update to the next meeting. **Action: Barbara Temple**

6 AOB

6.1 No additional items were raised.

7 Forward Plan

7.1 It was agreed the following items would be raise at the next meeting:

- Update on Children's Trust Arrangements (Martyn Stenton)

- Children's Services Attendance Strategy (Jancis Andrew)
- South Leeds Youth Hub (Josh MacDonald)
- AIP & South Pilot (Dave Bache / Bernadette Young)
- Update from Integrated Services Leaders (ISLs)
- Eleanor Brazil – Introduction and opportunity for questions.

8 Date and time of next meeting / future confirmed meeting dates.

- 8.1** It was agreed that proposed dates for the rest of 2010 will be circulated to the South Leadership Team. **Action: Will Newham**

DRAFT